

Title: RESOLUTION NO. 2026-3

Subtitle: A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SECOND CLASS TOWNSHIP OF WAYNE ESTABLISHING A PUBLIC COMMENT POLICY

WHEREAS, the Township of Wayne is a Second Class Township organized and operating under the laws of the Commonwealth of Pennsylvania; and

WHEREAS, the Board of Supervisors is authorized to adopt reasonable rules for the conduct of its public meetings; and

WHEREAS, the Pennsylvania Sunshine Act requires that meetings of the Board of Supervisors be open to the public, but does not require the Board to permit unlimited public comment or debate; and

WHEREAS, the Board of Supervisors desires to provide an opportunity for public comment while ensuring meetings are conducted in an orderly, efficient, and respectful manner;

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved, by the Board of Supervisors of the Second Class Township of Wayne, as follows:

SECTION 1. PURPOSE

Public Comment is provided to permit members of the public to address the Board of Supervisors on matters of township business, while preserving the Board's ability to conduct township business in an orderly, efficient, and lawful manner.

SECTION 2. OPEN MEETINGS

Meetings of the Board of Supervisors shall be open to the public in accordance with the Pennsylvania Sunshine Act.

SECTION 3. DESIGNATED COMMENT PERIOD

Public comment shall be permitted only at those times designated on the meeting agenda or as recognized by the Chair of the Board.

SECTION 4. ELIGIBILITY TO SPEAK – WAYNE TOWNSHIP RESIDENTS AND TAX PAYERS ONLY All speakers shall state their full name and complete address for the record, including street address, municipality, and state.

The Chair's determination regarding residency and sufficiency of identification shall be final. Failure or refusal to provide the required information, or being a non-resident or non-property taxpayer of the Township, shall result in the Chair declining to recognize the speaker for public comment.

SECTION 5. TIME LIMITS AND SCOPE OF COMMENTS

1. The first public comment period shall be limited to five (5) minutes per speaker and shall be restricted to items appearing on the meeting agenda, unless modified by the Chair.
2. The second public comment period shall be limited to three (3) minutes per speaker and may address other matters of township business, unless modified by the Chair.
3. Comments shall be limited to matters involving township business within the authority of the Board of Supervisors and shall not be used for question-and-answer sessions or debate.
4. Speakers may not transfer or share time with other speakers.
5. The Chair may limit repetitive, cumulative, or previously addressed comments during either period, and may restrict the scope of comments to maintain order.

SECTION 6. DECORUM AND PROHIBITED CONDUCT

During public comment, the following conduct is prohibited:

- Personal attacks against members of the Board, Township staff, consultants, or members of the public
- Abusive, insulting, harassing, or defamatory language
- Shouting, interruptions, or refusal to yield the floor
- Threatening statements or gestures
- Obscene or vulgar language
- Comments unrelated to township business

SECTION 7. AUTHORITY OF THE CHAIR

The Chair shall have full authority to maintain order and enforce this Resolution, including the authority to:

1. Call a speaker to order
 2. Issue a warning for violations of this Resolution
 3. Terminate a speaker's comments
 4. Direct the removal of a disruptive individual if necessary to restore order
- Failure to comply with a directive of the Chair shall result in immediate termination of public comment.

SECTION 8. REMOVAL FOR DISRUPTIVE CONDUCT

Any person who disrupts the meeting, refuses to comply with the rulings of the Chair, or interferes with the orderly conduct of township business may be removed from the meeting.

SECTION 9. NO RIGHT TO CONTINUED COMMENT

Public comment is a limited opportunity subject to reasonable rules. This Resolution does not create a right to speak beyond the limits established herein.

SECTION 10. SEVERABILITY

If any provision of this Resolution is held invalid or unenforceable, such invalidity shall not affect the remaining provisions.

SECTION 11. EFFECTIVE DATE

This Resolution shall take effect immediately upon adoption.

RESOLVED AND ADOPTED this 5th day of January, 2026, at a duly advertised public meeting of the Board of Supervisors of the Second Class Township of Wayne.

Role	Name	Signature
Township Secretary	<i>Shirone M Reed</i>	_____
Chair	<i>Bill W. Walker</i>	_____
Vice Chair	<i>Donald C. Gearhart</i>	<i>Donald C Gearhart</i>
Supervisor	<i>Shirone M Reed</i>	_____