

February 2, 2026

ATKINSON MILLS, PA

The Wayne Township Board of Supervisors met for their Annual Reorganization Meeting at the Country Crossroads Community Center at 7:00 P.M., January 5, 2026. Members of the board present were Theodore Reed, Chuck Miles Jr. and Donald Gearhart.

Ted called the meeting to order. The meeting was opened to the floor. There were no comments.

Ted made the motion to appoint Chuck as Chairman of the Board; Don made the motion to appoint himself as Chairman of the Board; Chuck seconded the motion to appoint himself as Chairman; Ted and Chuck voted in favor of making Chuck Miles Chairman; Don voted as opposed; motion carried; all in favor; motion carried.

Don made the motion to appoint Don as Vice Chairman; Ted seconded the motion; all in favor; motion carried.

Ted made the motion to appoint Page SEO as the Sewage Enforcement Officer and Page as the Secondary SEO and approve Resolution 2026-2 setting the SEO officer's rate schedule; Don seconded the motion; all in favor; motion carried.

Don made the motion to appoint Ted as the Building Assessment Permit Officer; Chuck seconded the motion; all in favor, motion carried.

No motion was made to select a voting delegate to the PSATS State Conference;

No Motion was made to approve the attendance of all the Supervisors and Road Master to attend the PSATS Annual Conference.

Don made the motion to appoint Ted Reed as Secretary-Treasurer; Chuck seconded the motion; Ted abstained; motion carried.

Don made the motion to appoint Mary Ellen Reed as the part time Secretary of the Water Department; Chuck seconded the motion; all in favor; Ted abstained; motion carried.

Don made the motion to appoint Mary Ellen Reed as the Act 511, LST and Fire Tax Collector and setting the Tax Collector's commission rate for Act 511, LST, Fire Taxes at 9%. Chuck seconded the motion; Ted abstained from voting, motion carried.

Ted made the motion to retain BMZ Law, James McClure, as legal counsel; Don seconded the motion; all in favor; motion carried.

Don made the motion to appoint Keller Engineers as the Township's Engineering firm; Ted seconded the motion; all in favor, motion carried.

Don made the motion to appoint Monte Kemler as Vacancy Board Chairmen; Ted seconded the motion; all in favor, motion carried.

Ted made the motion to appoint Hunter Snyder as the Emergency Management Coordinator; Don seconded the motion; all in favor, motion carried.

Don made the motion to use Kish Bank as the Township's depository; Ted seconded the motion; all in favor; motion carried.

Don made the motion to establish the regular monthly meetings on the first Monday of every month at 7:00 p.m. at the Country Crossroads Community Building and in the event the

first Monday falls on a holiday, the meeting will be held the next regular business day; Ted seconded the motion; all in favor; motion carried.

The Board decided not to discuss the Road Crew's wages at this time but would wait until the yearly anniversary review and determine their wages at that time. The Road Crew employees have not worked more than 6 months since their last raises.

Ted asked the Board to increase his hours worked to 25 hours per week from the present 20 hrs./week. Ted explained he did not necessarily want a raise but would like to be paid for the extra hours he was working. Ted said he comes in at 8 and usually leaves around 12:45 and increasing his hours would only require him being in the office only an extra 15 minutes a day but he would at least be paid for the extra time. Chuck made the motion to expand Ted's hours to 25 hours a week; Don refused to second the motion; Ted abstained from voting; the motion died from a lack of a second.

Don made the motion to approve the fulltime employees benefits as the same as the Personnel Policy adopted October 7, 2024; Chuck seconded the motion, all in favor, motion carried. The benefits are summarized as follows:

- 5 days a year sick leave to be used for illness for the employee or for care of immediate family. This also includes funeral leave for immediate family. A doctor's excuse is required after 3 consecutive days off. 24 hours notice is required for vacation time.

- 1 week vacation during the 1st and 2nd year's service

- 2 weeks vacation after 2 full years service

- 3 weeks vacation after 5 full years service

- 4 weeks vacation after 20 full years service

- 12 paid holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, First Monday of Rifled Deer Season, Christmas Day, Day before or after Christmas, and 3 personal days.

- Paid health insurance for employee and family

- Paid Pension Plan – employees hired after 1/1/19 receive a 457b plan

- Paid Jury Duty

- New employees will be given a 90-day trial period before benefits start.

- Grocery Gift Certificate for Christmas (\$30.00)

Ted reminded the Board that the Treasures Bond is set at \$1,000,000.

Don made the motion to allow the Secretary/Treasurer to pay bills that would otherwise be delinquent and charged a late fee or if a discount is allowed before the Board's regular meeting date. Also, allow the Secretary/Treasurer to reimburse security deposits for rentals of the pavilion and community building before the next scheduled meeting; Chuck seconded the motion; all in favor, motion carried.

Don made the motion to set the mileage rate to correspond to the IRS rate of \$.725/mile for 2026; Don seconded the motion; all in favor, motion carried.

Don made the motion to adjourn: Chuck seconded the motion; all in favor, meeting adjourned at 7:18 P.M.

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On January 5, 2026, The Wayne Township Board of Supervisors met for their regular monthly meeting at 7:00 P.M. The meeting was held at the Country Crossroads Community Center, 3055 Ferguson Valley Road, McVeytown, PA. Members of the Board present were Ted Reed, Chuck Miles and Don Gearhart and twenty-three residents.

Chairman Chuck Miles called the meeting to order and led in the Pledge Allegiance to the Flag.

Ted made the motion to approve the minutes; Don seconded the motion; all in favor, motion carried.

Chuck opened the floor for public comment on the agenda and reminded those in attendance that there was a five-minute speaking time per resident or taxpayer.

- Dwight Aurand, resident, asked if questions could be asked during the public comment time. Chuck explained that this was not a time for questions and answers but a time for the residents to comment or give their opinion of the agenda items. Chuck also explained any questions that were relevant to the agenda would be answered after the public comment period, if possible.
- Walter Smith, resident commented next from the podium asked the Board to speak up and to add a discussion time on each agenda item. Walter also suggested installing microphones and a speaker system so everyone can hear what is being said.
- Brittany Comely commented next from the podium and asked if the Township had a job description or the number of hours being worked for the parttime job being offered to Jeff Hoover? She also raised a concern about whether employees' primary jobs permit them to take on this part-time role? Chuck clarified the situation:
 - Several individuals volunteer their time to the township.
 - To address liability concerns if a volunteer were injured, the insurance company advised classifying them as part-time employees. This classification ensures they are covered by medical insurance for accidents during volunteer work.
 - These individuals do not accept a salary, even though one must be formally assigned to the position for classification purposes.
 - The salary is irrelevant as it is not collected by the volunteers (Jeff and Don). This classification ensures they are covered by medical insurance for accidents during volunteer work. Chuck confirmed that Jeff has not taken a salary for his work.

- Dan Walker, resident, commented next from the podium. He noted a prior request to have the credit card statements included on the publicly available list at the meeting was not fulfilled. Ted responded that he stopped providing the balance sheet because he was told it was causing confusion with "too much information." Ted stated that no other township provides financials this way but invited the citizen to review them at the office. Chuck told Dan to submit a Right-to-Know request if they wished to formally pursue the matter.
- Jeff Hoover resident commented next from the podium and stated he volunteers for the community because he enjoys the work, citing his involvement in the recreation committee, school board, church projects, and other events. He affirmed that he performed work (putting up signs) for no pay and does not want or expect any. He announced his resignation from the Code Enforcement Officer position, which he had volunteered for because no one else would step up to do necessary tasks. He decided to resign after it was suggested that other people would have accepted the role, stating he does not want to "step on nobody's toes".

Don made the motion to pass Resolution 2026-1 authorizing the PennDOT Traffic Signal Maintenance Agreement and authorizing Ted to sign the document on behalf of the Township; Chuck seconded the motion; all in favor, motion carried.

Ted made the motion to change the purchasing contract for the curved steel building to US Buildings for \$18,875 instead of the Steel Master building for \$18,880 which was voted for at the special meeting held December 16, 2025. Discussion ensued with Don claiming changing the building contractor should negate the building decision made at the special meeting and should open up discussion as to whether to buy the building at all. Chuck claimed it has no bearing on the decision to buy a building only who we are going to buy it from since both buildings are practically the same; Chuck seconded the motion; Don voted no to the change in contracts, motion carried.

Ted made the motion to raise the water rates to \$.13/gal.; Chuck seconded the motion; all in favor, motion carried.

Don made the motion to appoint Kathy Louer to a five-year term on the Recreation Advisory Board; Chuck seconded the motion; all in favor, motion carried.

Don made the motion to approve the Mifflin County Tax Assessment exonerations lists; Chuck seconded the motion; all in favor, motion carried.

Don made the motion to pay the 2026 PSATS membership fee of \$1029; Chuck seconded the motion; all in favor, motion carried.

Ted made the motion to approve Resolution 2026-3 setting Township Meeting Rules. The resolution was introduced to formalize and clarify meeting rules, particularly for the public comment period, which have been managed inconsistently in the past. Don expressed strong opposition, arguing that the supervisors should be able to control meetings without a formal resolution and that there have been no significant past issues necessitating one. Chuck countered that it is standard practice for townships to have written rules for conducting meetings and that the resolution provides a legal point of order. Chuck read the full text of Resolution 2026-3, which includes the following key provisions:

- **Purpose (Section 1):** To allow public comment on township business while maintaining an orderly and efficient meeting.
- **Comment Period (Section 3):** Public comment is restricted to designated times on the agenda or as recognized by the chair.
- **Eligibility (Section 4):** Speakers must be Wayne Township residents or property taxpayers and must state their full name and address for the record.
- **Time Limits (Section 5):** The first comment period is limited to 5 minutes per speaker on agenda items. The second period is limited to 3 minutes per speaker on other township business.
- **Prohibited Conduct (Section 6):** Prohibits personal attacks, abusive language, shouting, interruptions, and comments unrelated to township business.
- **Chair Authority (Section 7):** The chair is authorized to enforce the rules, including terminating a speaker's comments or directing the removal of disruptive individuals.

Chuck seconded the motion; Don voted no, motion carried.

Chuck made the motion to contribute \$2400 to Heath's 457b plan and \$1200 to Hunter's 457b plan; Don seconded the motion; all in favor, motion carried.

The Board accepted Jeff Hoover's resignation as Code Enforcement Officer.

The Board discussed the hiring Jeff Hoover as part time road crew employees at \$17.24/hr. No one made a motion to hire Jeff after discussion.

Ted made the motion to allow a tree to be planted in the grass island in front of the Community Center Building; Don seconded the motion; all in favor, motion carried.

After discussion, the purchasing of a new Township truck to replace the GMC 3500 was tabled. Ted made the motion to table the purchase; Don seconded the motion; all in favor, motion carried.

No updates nor grant updates were given.

Jeff Hoover gave a Recreation Board update and thanked the community and Board for their support and gave an update on the Young at Heart group.

The final public comment period was opened. The residents were advised that they have 3 minutes in which to speak, the comment period is only for residents or Township tax payers and comments can be about any topic that relates to the Township.

- Dwight Aurand, resident, commented first from the podium and expressed his concern about the Rhone Road tile and where the project now stands. Dwight was informed that the project has been delayed due to an inability to secure a DEP permit, particularly during a time-sensitive window related to fish spawning. An opportunity to have the highway contractor (HRI) perform the work at a significant cost savings was missed because DEP would not issue an emergency permit. DEP did not consider school buses crossing the tile an emergency unless the road was impassable. The plan for the project involves changing the angle of the tile to better align with the water flow. It was revealed that engineering firm EADS had in the past been engaged and has just

recently billed over \$3,000 for preliminary engineering and DEP permit acquisition for this project. This investment with EADS is now in conflict with another quote from Keller Engineers, who offered to manage the entire project for \$6,000. Dwight mentioned a past negative experience where EADS was paid \$6,000 for work on a Wharton Road pipe project that was ultimately ineligible for "dirt and gravel" funding, a fact that could have been determined with a simple phone call by EADS to the Conservation District Office. Dwight made the suggestion to "eat" the \$3,000 cost already invested with EADS and proceed with Keller instead due to EADS's reputation for slow progress. Dwight raised the question about a \$48,000 expenditure from state funds within a single month. It was clarified that \$40,000 of this was a reimbursement to the township for wages related to accounts 432 and 438 which are snow removal and road maintenance. This reimbursement was for \$40,000 in wages tied up in those accounts, so the net expense was closer to \$8,000. The conversation briefly returned to the truck purchase, noting that the plan to replace the one-ton truck in 2022 was delayed by COVID-related vehicle shortages, which led to the purchase of the Chevrolet 6500 model instead.

- Danny Moore, resident, stated that taxpayers want to know where every penny of their money is spent. He believes that providing full financial details, even for minor purchases, would prevent public complaints and satisfy residents. He asserted that there is no excuse for late charges or fees on township bills, as there should be sufficient funds available.
- Jeff Hoover, resident, commented next and countered the call for itemized public reporting by noting that the Township elected auditors review all receipts and that public review of every expenditure would make meetings excessively long. Jeff expressed trust in the elected auditors to detect any corruption or fraud. Ted clarified the auditors' role: their main responsibility is to ensure every dollar spent has a corresponding receipt, not to question the wisdom of the expenditure. Ted noted that he is open to questions about spending and believes the Township purchases are frugal, not foolish. It was stated that all township checks, except for payroll, require three supervisor's signatures, ensuring multiple people review each expenditure. Payroll checks require two signatures.
- Brittny Comely, resident, commented next and clarified an earlier question, stating they were viewing the agenda through a "skilled vs. unskilled work" lens. She said that hanging road signs seems like skilled labor and that requires proper equipment, safety

procedures (e.g., road work ahead signs etc.), and training, which volunteers might not have. A concern was raised about potential liability for the township if a procedure involving volunteers were to fail.

- Tracie Holder, resident, commented that township employees should handle tasks like hanging signs during downtime, eliminating the need for volunteers and if more labor is truly needed, the township should post for a job opening and hire an additional paid employee.
- Walter Smith, resident, commented next and questioned what the proper reprimand would be for an inappropriate comment made by Mr. Miles a couple of months prior, in light of the newly passed rules and regulations for meetings. Mr. Miles responded that the comment was made out of anger, he apologized at the time. Walter questioned if a simple apology sets a precedent for future conduct violations. As Chairman, Chuck stated he will handle such matters as he feels is proper. Chuck clarified the purpose of the public comment period, stating it is for residents to give opinions, not to engage in a question-and-answer session, a debate, or a town hall. He noted decisions are made by the supervisors after weighing public input.
- A supervisor, Don, stated that although the vote has passed, he wishes to voice his opposition to the building purchase. He listed numerous upcoming financial commitments for the township:
 - Approximately \$500,000 for paving or tar and chipping.
 - \$100,000 for a new truck.
 - \$18,000 for a new conveyer belt system for the truck.
 - Painting lines on every road in the township.
 - Repairing Little Greenbrier.
 - Replacing tile on Rhone Road.
 - Fixing spots on Ferguson Valley Road before paving.
 - Possibly purchasing more new road signs.
 - Finishing the driveway at Phyllis Heidel's.

Don stated given these extensive financial needs, he argued there was no reason to buy a building. Ted countered that Don had made the motion to buy a building of the same value (five dollars difference) at the special meeting and now has changed his mind.

Chuck made the motion to pay the bills; Don seconded the motion; all in favor, motion carried.

Chuck made the motion to adjourn; Don seconded the motion; all in favor, motion carried. The meeting adjourned at 8:50 P.M.

Respectively submitted,

Theodore Reed, Secretary